



**TOHONO O'ODHAM NATION
TRIBAL EMPLOYMENT RIGHTS OFFICE**
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ATTENTION TOHONO O'ODHAM NATION TERO CLIENTS

Positions Available

**3- Concrete Form Setters/Concrete Finishers-
\$25.00 HR/PT- Depending On experience**

**Must have experience in Form setting and Concrete
Finishing**

See Attached Job Description

START DATE: ASAP

TBD Project/Position

**Company: Caliber Concrete/ Project Title/Location: TOKA 1052-CF-26
Coldfields Community-Baboquivari District/Tohono O'odham Nation**

Davis Bacon Wage Scale

CLOSING DATE: 09/30/2026 @ 1:45 pm

INTERVIEW DATE: October 06,2026 via (virtual)

Concrete Form Setter Job Description

A concrete form setter builds, aligns, and secures temporary wood, metal, or plastic structures that hold poured concrete to precise grades and elevations. Key duties include reading blueprints, measuring and cutting materials, and stripping forms after the concrete cures.

Core Responsibilities

- **Layout and Measurement:** Read blueprints, interpret survey stakes, and use laser levels or string lines to mark exact lines and elevations.
- **Form Assembly:** Cut and fasten wood, steel, or prefabricated panels using hand and power tools.
- **Bracing and Securing:** Drive stakes with sledgehammers and install heavy bracing to ensure forms stay level, plumb, and square under concrete pressure.
- **Stripping and Cleanup:** Disassemble and remove forms after the concrete sets, clean off excess material, and prep the site for the next phase.
- **Requirements and Qualifications**
- **Experience:** 2 to 5 years of hands-on experience in structural, heavy civil, or commercial concrete construction.
- **Physical Stamina:** Ability to lift heavy objects (50+ lbs), kneel, bend, and work outdoors in all weather conditions.
- **Skills:** Basic carpentry, math proficiency for calculating volumes and grades, and fluency with hand tools (hammers, tape measures, levels).
- **Safety Compliance:** Mandatory use of personal protective equipment (PPE) and adherence to OSHA job site rules.

Concrete Finisher – Job Description

General Description:

A concrete finisher is a skilled tradesperson who shapes, smooths, and finishes freshly poured concrete. They are responsible for setting forms, directing concrete trucks, screeding the surface to level it, and using tools like trowels and floats to achieve the desired texture or polish while monitoring the curing process.

A full breakdown of a concrete finisher's duties includes:

- **Site Preparation:** Setting wooden or metal forms (molds) to the exact depth, alignment, and pitch required for the project.
- **Pouring and Spreading:** Guiding concrete trucks and moving chutes. They spread the wet concrete evenly using shovels and rakes.
- **Screeding:** Using a straightedge (screed) across the top of the forms to level the freshly poured concrete.
- **Floating and Troweling:** Bringing moisture to the surface and smoothing the concrete using hand tools (bull floats, hand trowels) or powered machines (power trowels).
- **Edging and Jointing:** Using hand edgers and groovers to shape the edges and create contraction/expansion joints, which prevent the concrete from cracking.
- **Finishing Touches:** Applying specific finishes like a rough non-slip broom texture, stamped decorative patterns, or a highly polished surface.
- **Curing and Sealing:** Monitoring weather conditions, applying hardening and curing compounds, and sealing the concrete for durability.
- **Experience:** 3 to 5 years of hands-on experience in structural, heavy civil, or commercial concrete construction.



Concrete Laborer / Form Setter Employment Application

Position Applied For: ☐ Concrete Laborer ☐ Form Setter ☐ Both

Date: _____

Personal Information

Full Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone Number: _____

Email Address: _____

Driver's License Number: _____

State Issued: _____

Do you have reliable transportation? ☐ Yes ☐ No

Are you legally authorized to work in the United States? ☐ Yes ☐ No

Can you perform the essential duties of this position with or without reasonable accommodation? ☐ Yes ☐ No

Position Availability

Desired Start Date: _____

Employment Type: ☐ Full-Time

Experience

Construction Experience

Years of Construction Experience: _____

Years of Concrete Experience: _____

Years of Form Setting Experience: _____

Check all skills that apply:

- ☐ Form Setting
- ☐ Concrete Placement
- ☐ Concrete Finishing
- ☐ Rebar Installation
- ☐ Site Preparation
- ☐ Excavation
- ☐ Grade Checking
- ☐ Use of Power Tools
- ☐ Blueprint Reading
- ☐ Measuring and Layout
- ☐ Forklift Operation
- ☐ Skid Steer Operation
- ☐ General Labor
- ☐ Other: _____

Employment History

Employer #1

Company Name: _____

Position: _____

Dates Employed: _____

Supervisor: _____

Phone Number: _____

Job Duties:

Reason for Leaving: