



**TOHONO O'ODHAM NATION
TRIBAL EMPLOYMENT RIGHTS OFFICE**
P.O. Box 40 Sells, Arizona 85634
Direct Line (520) 383-3304 Tucson Line (520) 547-8160
Fax (520) 383-2781 Email: tero@toua.net



Attention Tohono O'odham TERO Clients

Available Positions

1 – CDL Water Truck Driver \$27.43 (9.96 fringe)

Provides support to successful completion of construction and engineering work through safely operating a water tanker truck to transport water for use throughout the jobsites, drainage and structures to control dust by spraying water on roadways or to achieve compaction of construction materials and other duties as assigned.

Must have high school diploma/GED, CDL Class A or B with tanker endorsement, at least 1-3 years' experience with water truck operation.

1 – Laborer \$24.18 (7.59 fringe)

At least 1 year experience of heavy civil construction and 2 or more years of general construction. Learn to safely and effectively use or operate work related tools and equipment. Works closely with and in other crafts at levels appropriate to their training and skills as requested by project supervisor.

1 – Excavator Operator \$26.95 (9.96 fringe)

Must have at least two years' experience operating a CAT 340 excavator or similar heavy equipment in a mining or construction environment. Responsibilities include safely and efficiently performing excavation, grading, trenching, and material handling tasks while adhering to MSHA regulations and company safety standards. Must conduct pre and post operational inspection and records. Must have a valid driver's license. CDL preferred but not required.

1 – Front End Loader \$26.95 (9.96 fringe)

Must have at least two years' experience operating a 980 loader or similar heavy equipment in a mining or construction environment. Responsible for handling, stockpiling, and loading tasks while adhering to MSHA regulations and company safety standards. Load haul trucks, bins, and conveyors. Must conduct pre and post operational inspection and records. Must have a valid driver's license. CDL preferred but not required.

MSHA (Mine Safety & Health Administration) certification required for all positions. The company will provide training.

PRE-EMPLOYMENT DRUG SCREENING & FEDERAL BACKGROUND CHECK REQUIRED

*Federal background could take 3-4 weeks.

Company: Spencer Materials

Start Date: ASAP; *Schedule: Tuesday-Wednesday (including weekends; 9 days on, 5 days off)*

Project Location – Menager's Dam

Project Duration: 4-5 weeks

CLOSING DATE: - Tuesday, March 18, 2025 at 4pm

Interview date & time: Friday, March 21, 2025 beginning at 10am

Interviews will be held virtually.

EMPLOYMENT APPLICATION

(PLEASE PRINT AND COMPLETELY ANSWER ALL QUESTIONS)

Our company ("Spencer Construction") fully subscribes to the principles of Equal Employment Opportunity. It is our policy to provide employment, compensation, and other benefits related to employment based on qualifications, without regard to race, color, religion, national origin, age, sex, veteran status, genetic information, disability, or any other basis prohibited by federal, state or local law. In accordance with requirements of the Americans with Disabilities Act and applicable federal, state and/or local laws, it is our policy to provide reasonable accommodation upon request during the application process to applicants in order that they may be given a full and fair opportunity to be considered for employment. As an Equal Opportunity Employer, we intend to comply fully with applicable federal, state and/or local employment laws and the information requested on this application will only be used for purposes consistent with those laws. To the extent required by applicable law, The Company maintains a smoke- free workplace.

COMPANY NAME: _____

POSITION APPLIED FOR: _____ DATE: _____

PERSONAL DATA

Salary expectations: _____

Name: _____
Last Middle First

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____

If you are under 18 years of age, please specify your age: _____ (This information will be used only for child labor law purposes).

Are there any days, shifts or hours you will not work?* ☐ Yes ☐ No

If yes, please explain: _____

Are you available for out of town work?* ☐ Yes ☐ No

Will you work overtime, if required?* ☐ Yes ☐ No

***Note:** It is not necessary for you to identify unavailability for work because of religious observance or practice or any other protected classification. Subsequent to any job offer, we will consider whether a reasonable accommodation can be made.

How did you learn of our Company? _____

Have you ever applied or worked at our Company before? ☐ Yes ☐ No

If yes, provide dates: _____

Are you legally authorized to work in the United States? ☐ Yes ☐ No

Will you now or in the future require sponsorship for employment visa status (e.g., H-1B visa status)?
☐ Yes ☐ No

Note: The Federal Immigration and Reform and Control Act of 1986 requires that a DHS Employment Eligibility Verification "Form I-9" be completed for every new hire and that within 3 business days of beginning work every new hire must present to the employer documentation establishing his/her identity and authorization to work. This federal requirement must be satisfied as a condition of employment.

DRIVING RECORD

(Answer only if driving is a requirement of the job for which you are applying).

Do you have a valid driver's license? ☐ Yes ☐ No State: _____ License No: _____

Have you had any tickets? ☐ Yes ☐ No

If yes, please explain:

EDUCATION

Describe any educational degrees, skills, training or experience you believe are relevant to the job applied for:

Name, City and State of Educational Institution	Graduated		If no, Degree Credits Earned	Type of Degree Received or Expected	Major	Minor	Grade Point/ Overall GPA
	Yes	No					
High School							
College or University							
Technical/GED							
Licenses/ Certification/Other							

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EMPLOYMENT HISTORY:

Please complete for all full-time or part-time employment beginning with most recent employer. You may include as part of your employment history any verified work performed on a volunteer basis. All applicants should start with their most recent job, include military assignments and voluntary employment and provide ten (10) years of history. (A separate sheet may be attached.) You must explain any gaps in your employment history.

Company Name: _____ Telephone: _____
 Address: _____
 Name of Supervisor: _____ May we contact: ☐ Yes ☐ No
 Dates Employed: From: _____ To: _____
 State job titles and describe job duties: _____
 Reason for leaving: _____

Company Name: _____ Telephone: _____
 Address: _____
 Name of Supervisor: _____ May we contact: ☐ Yes ☐ No
 Dates Employed: From: _____ To: _____
 State job titles and describe job duties: _____
 Reason for leaving: _____

Company Name: _____ Telephone: _____
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 Dates Employed: From: _____ To: _____
 State job titles and describe job duties: _____
 Reason for leaving: _____

Company Name: _____ Telephone: _____
 Address: _____
 Name of Supervisor: _____ May we contact: ☐ Yes ☐ No
 Dates Employed: From: _____ To: _____

State job titles and describe job duties: _____

Reason for leaving: _____

Have you ever been discharged or asked to resign from employment? ☐ Yes ☐ No

If yes, explain: _____

Did you receive any discipline in your last 12 months of active employment with your previous employer?

☐ Yes ☐ No If yes, please explain: _____

Were you given a performance evaluation within the last 12 months of active employment? ☐ Yes ☐ No

If yes, what was the range of scores used and what was your score? _____

Have you signed any non-competition or non-solicitation agreement or any other kind of agreement with any other employer that might restrict you from working for the Company (you will be required to furnish a copy of the agreement if you are being considered for hire)?

☐ Yes ☐ No

If yes, please explain: _____

PROFESSIONAL REFERENCES (Please list three individuals unrelated to you with whom you have worked who know your qualifications for this position.)

NAME	ADDRESS	PHONE	RELATIONSHIP

MILITARY (Complete only if you served in the military.)

Branch of Service: _____ Number of Years /Months of Service: _____

Rank at Discharge; _____ Date of Discharge: _____

Describe any military skills, training or experience you believe are relevant to the job you applied for: ____

APPLICANT'S ACKNOWLEDGMENT

I certify that the answers given herein and during the entire application process (including but not limited to information provided in resumes, attachments to this application, interviews or otherwise (if applicable)) are true and complete to the best of my knowledge.

I understand that any misrepresentations, omissions of facts or incomplete answers during the application process may disqualify me from further consideration for employment. I further understand that, if employed, any misrepresentations or omissions of facts during the application process may be cause for my dismissal at any time without prior notice.

I consent to and authorize the Company to contact my former employers, references, and any and all other persons and organizations for information bearing upon my qualifications for employment.

I further authorize the listed employers, schools and personal references to give the Company (without further notice to me) any and all information about my previous employment and education, along with any other pertinent information they may have and hereby waive any actions which I may have against either party(ies) for providing a good faith reference.

I EXPRESSLY AGREE AND UNDERSTAND THAT, IF EMPLOYED, MY EMPLOYMENT IS NOT FOR A SPECIFIC TERM, IS BASED ON MUTUAL CONSENT AND MAY BE TERMINATED BY ME OR THE COMPANY WITH OR WITHOUT NOTICE OR CAUSE AT ANY TIME. I FURTHER UNDERSTAND THAT NO ORAL PROMISE, EMPLOYER POLICY, CUSTOM, BUSINESS PRACTICE OR OTHER PROCEDURE (INCLUDING PERSONNEL HANDBOOK OR ANY PERSONNEL MANUALS) CONSTITUTE AN EMPLOYMENT CONTRACT OR MODIFICATION OF THE AT-WILL EMPLOYMENT RELATIONSHIP BETWEEN ME AND THE COMPANY. I ALSO UNDERSTAND THAT MY AT-WILL EMPLOYMENT STATUS WITH THE COMPANY MAY ONLY BE ALTERED IN AN INDIVIDUAL CASE OR GENERALLY IN A WRITING SIGNED BY THE OWNER, PRESIDENT OR CEO OF THE COMPANY.

I understand I may be required to qualify for employment based on additional employment criteria. For example, I may be required to take job-related tests; take a driver's examination or take a pre-employment drug test. If I am offered employment or start work before any required test is completed, I understand that my employment is contingent on a satisfactory result on all required tests. I authorize the release of any drug/alcohol test to any state or federal authority requesting such information and in response to a valid subpoena or other legal document. I agree to sign any additional forms necessary for drug tests to be conducted.

Signature: _____ Date: _____