



**TOHONO O'ODHAM NATION
TRIBAL EMPLOYMENT RIGHTS OFFICE**

P.O. Box 40 Sells, Arizona 85634
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ATTENTION TOHONO O'ODHAM NATION TERO CLIENTS

POSITION AVAILABLE

Frame Carpentry Journeyman (6)	Rate \$24/HR
Journeyman Electrician (5)	Rate \$25.07/HR
Laborer (2)	Rate \$15.00/HR
Journeyman Plumber (2)	Rate \$21.78/HR

See attachment for Job Description. Foreman are not need at this time. Interview for Foreman we be set as needed.

14 month Project (Subject to Change)/ Monday –Thursday/ 6am to 4:30pm

Company

Sellers & Sons

Location:

San Xavier,, AZ/Wa:k Ceksañ District/ Tohono O'odham Nation

Closing Date: Thursday March 14, 2024 at 12pm

INTERVIEW DATE 03/19/2024 AT 10AM VIA GOMEETS



SELLERS & SONS, INC.

BUILDING CONTRACTORS

LICENSED AND
BONDED

Item # 40 – Job Description

TOKA 1042 NC – 23

ALL FOREMAN

1. Minimum of 6 years overseeing crews
2. Read & understand blueprints/plans
3. Material Take-offs
4. Transportation to & from Jobsites, Punctual
5. Required Hard hat, Work boots, Vest
6. Have their own tools
7. Must be able to work off of ladders, not afraid of heights
8. Versed in OSHA Standards & Roof Safety
9. Well versed in specific Trade Codes
10. Daily work schedules for Crews
1. 11 . Keep a Daily log & Time cards
11. Work with Superintendent on proper lay-out at work

FRAME CARPENTRY FOREMAN **NOT NEEDED AT THIS TIME**

1. Minimum of 6 years overseeing crews
2. Read & understand blue prints
3. Material Take-offs
4. Transportation to & from the jobsites, must be punctual
5. Hard hat, work boots, and vest
6. Have their own hand tools
7. Must be able to work off of ladders, not afraid of heights
8. Versed in OSHA standards - roof safety
9. Well versed in specific trade codes
10. Daily Work Schedules for crews
11. Keep daily logs & timecards
12. Work with Superintendent on proper lay-out at work
13. Install 2x8 sill plate at top of CMU walls
14. Install trusses & blocking as per approved Submittals
15. Install beams, rafters, metal connectors at porches
16. Install fascia, freeze boards, trim
17. Install sheathing w/proper nailing
18. Use of fall protection, harnesses, ropes, tie off points
19. Lay out & install interior wood plates, properly fastened

20. Interior metal stud framing w/truss clips
21. Install backing/blocking to support other trades
22. Proper knowledge of pneumatic tools, compressors, generators, OSHA Standards to relay to other crews' members
23. Installation of fire blocking/foam as per code & specs

FRAME CARPENTERS (JOURNEYMAN)

1. Take orders and direction from Sellers & Sons, Foreman to install the following as pwer code & specs:
 - Sill plates @ top of CMU walls
 - Truss packages & blocking
 - Beams, posts, rafters @ porches
 - Fascia & Trim
 - Roof Sheathing
 - Wood plates @ interior walls
 - Metal stud framing & blocking @ interiors
 - Transportation, work boots, hard hat, vest
 - Carpentry hand tools & saw
 - Must be able to work off of ladders, not afraid of heights
 - Know how to safely operate pneumatic & power tools

ELECTRICAL FOREMAN NOT NEEDED AT THIS TIME

1. Minimum of 6 years overseeing crews
2. Read & understand blueprints
3. Material Take-offs
4. Transportation to and from jobsites, must be punctual
5. Hardhat, work boots, and vest
6. Have their own hand tools
7. Must be able to work off of ladders, not afraid of heights
8. Versed in OSHA Standards & roof safety
9. Well versed in specific trade codes
10. Daily work schedules for Crews
11. Keep daily logs & time cards
12. Work with Super on proper lay-out of work
13. Install boxes @ proper heights and locations
14. Rough-in can lights @ proper locations
15. Install Romex wiring of proper size and circuitry
16. Install meter service section, risers, bracing, grounding and proper breakers per TOUA Requirements
17. Install devices, outlets, switches, GFCI's, and trim
18. Install light fixtures & smoke detectors
19. Install disconnects and wiring to HVAC equipment
20. Testing of all installations
21. Install conduits for dry utilities, primary & secondary
22. Install transformers pads & pedestals, grounding for each
23. Test all underground conduits, install pull string

ELECTRICAL (JOURNEYMAN)

1. Take orders from Sellers & Sons Foreman to install the following:

- Boxes @ proper heights & locations
- Can lights @ proper locations
- Romex wiring of proper size/circuitry
- Meter service section, risers, bracing, grounding and proper breakers as per TOUA requirements
- Devices, outlets, switches, GFCI's, & trim
- Light Fixtures & smoke detectors
- Disconnects & wiring for HVAC equipment
- Testing of all installations

LABORER

1. Daily general clean up of sites. Pick up debris generated by Subcontractors
2. Must have current Arizona Driver's License to operate Company truck (on-site only)
3. Transportation to & from Jobsite
4. Hard hat, work boots, and vest
5. Delivers materials to tradesmen as directed.

PLUMBING FOREMAN **NOT NEEDED AT THIS TIME**

1. Minimum of 6 years overseeing crews
2. Read/understand blueprints/plans
3. Material takes-offs
4. Transportation to & from jobsite. Punctual
5. Hard hat, work boots, & vest
6. Must have their own tools
7. Must be able to work off of ladders, not afraid of heights
8. Versed in OSHA standards & roof safety
9. Well versed in trade codes
10. Daily schedules for crew
11. Keep daily logs & timecards
12. Work w/Superintendent on proper lay outs
13. Install UG, Rough, & trim plumbing as per code & specs

PLUMBER

1. Must be able to Take orders from Sellers & Sons Foreman to install the following as per code & spec:
 - UG, DMV Systems, Septic Systems, PEX water lines, set tubs, shower pans, valves and set trim & fixtures
 - Transportation to & from jobsite
 - Must have own tools
 - Must be able to work off of ladders, not afraid of heights
 - Know how to safely operate pneumatic & power tools
 - Hard hat, work boots, & vest
 - Water heater & solar to W/H
 - Must be able to use hand tools for plumbing tasks

APPLICATION FOR EMPLOYMENT

PRE-EMPLOYMENT QUESTIONNAIRE
EQUAL OPPORTUNITY EMPLOYER

DATE _____

PERSONAL INFORMATION

NAME (LAST NAME FIRST)		SOCIAL SECURITY NO.	
PRESENT ADDRESS	CITY	STATE	ZIP CODE
PERMANENT ADDRESS	CITY	STATE	ZIP CODE
PHONE NO. ()	REFERRED BY		

EMPLOYMENT DESIRED

POSITION	DATE YOU CAN START	SALARY DESIRED
ARE YOU EMPLOYED? <input type="checkbox"/> Yes <input type="checkbox"/> No	IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No	
EVER APPLIED TO THIS COMPANY BEFORE? <input type="checkbox"/> Yes <input type="checkbox"/> No	WHERE?	WHEN?

NAME AND LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE	SUBJECTS STUDIED
GRAMMAR SCHOOL			
HIGH SCHOOL			
COLLEGE			
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL			

GENERAL

SUBJECTS OF SPECIAL STUDY/RESEARCH WORK OR SPECIAL TRAINING/SKILLS	
U.S. MILITARY OR NAVAL SERVICE	RANK

FORMER EMPLOYERS

(LIST BELOW LAST FOUR EMPLOYERS, STARTING WITH LAST ONE FIRST)

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				

(CONTINUED ON OTHER SIDE)

REFERENCES

GIVE BELOW THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS	BUSINESS	YEARS KNOWN
1			
2			
3			

AUTHORIZATION

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE THE COMPANY FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION.

I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE."

DATE _____ SIGNATURE _____

INTERVIEWED BY _____ DATE _____
DO NOT WRITE BELOW THIS LINE

REMARKS

NEATNESS			CHARACTER	
PERSONALITY			ABILITY	
HIRED	FOR DEPT.	POSITION	WILL REPORT	SALARY WAGES

APPROVED: 1. _____ EMPLOYMENT MANAGER 2. _____ DEPT. HEAD 3. _____ GENERAL MANAGER

THIS APPLICATION FOR EMPLOYMENT IS SOLD ONLY FOR GENERAL USE THROUGHOUT THE UNITED STATES. ADAMS ASSUMES NO RESPONSIBILITY AND HEREBY DISCLAIMS ANY LIABILITY FOR THE INCLUSION IN THIS FORM OF ANY QUESTIONS OR REQUESTS FOR INFORMATION UPON WHICH A VIOLATION OF LOCAL, STATE AND/OR FEDERAL LAW MAY BE BASED. IT IS THE USER'S RESPONSIBILITY TO ENSURE THAT THIS FORM'S USE COMPLIES WITH APPLICABLE LAWS, WHICH CHANGE FROM TIME TO TIME.