



Tohono O'odham Nation
Membership Services - Enrollment Program
P.O. Box 250; Sells, AZ 85634
Telephone (520) 383-8700 - Fax (520) 383-3694
tonenrollment@tonation-nsn.gov

Frequently asked questions regarding the: CHANGE OF ADDRESS FORM

1. Do I need to fill out a form if my address has not changed within the last year?

No, if your address has not changed you don't need to submit a form. You may also call our office to check what address we currently have on file for you.

2. If I don't know my enrollment number, can I leave that section blank?

*Yes, you can leave it blank, but please make sure you list your **Date of Birth** and **Social Security Number** so we may update your file. Our office no longer gives out your enrollment number to you over the phone, you would need to come in to get a Tribal ID to get your number. **But our office is currently closed due to the Pandemic and currently scheduled to re-open June 4, 2020.***

3. Do I need to list my minor children that are also enrolled?

Yes, if your children are enrolled and under 18 years old, you will need to list them on your form so their address may be updated too. If they are over 18 years old, they will need to submit their own form.

*Please **do not** include other children that live in your home on your Change of Address form unless you are the parent or if you have legal custody of the children. Should you have legal custody of any children that are not your biological children, please submit a copy of the court order that granted you legal custody to our office, if you have not already submitted one. You may include them on your form if this order is in place and they are under 18 years old.*

4. Is this the only form that I need to submit for a check to be mailed to me?

No, the forms that you will need to submit to claim the Non-Gaming per capita will be mailed out to you at a later time. And it will go to the address we have on file. These forms will need to be submitted by the deadline date in order for a check to be mailed out to you.

5. When will my per capita check be mailed?

*As stated in the Public Service Announcement that was sent out, the process could take up to six months. Our office is closed until June 4th, as soon as the process moves forward the forms each member will need to submit to claim the Non-Gaming Per Capita will be mailed to them to the address we have on file. Since this is a **Non-Gaming Per Capita** the forms currently on the Nation's website are **not valid** for this per capita. Our office has been receiving these forms, but they will not be accepted for this payout, because those forms are only for the **Gaming** per capita payouts, for minor who are turning 18 years old, and are eligible for the 3rd & 4th per capita.*

6. If I can't get a change of address form on the web, is there another way I can change my address?

*Yes, you can submit a written statement to the office to change your address, but this statement will need to be notarized before you send it to the office. Please include your **name, date of birth, social number, and enrollment number** on your statement, if you know your number. The statement will need to be signed in front of a notary.*

7. Am I able to fill out a change of address form for a family member that is in jail, and I have a power of attorney?

*No, if a member's incarcerated the member will need to write to us, to provide the address where the forms and check would be mailed too. We will **not** accept a power of attorney for anyone incarcerated. You may also mail them the change of address form to fill out, and mail back to us.*

8. Will my children be eligible for the per capita payout?

Yes, if your children were enrolled before March 6, 2020, they will be eligible to receive the non-gaming per capita payout, but they won't be able to receive the payment until they turn 18 years old. The funds will be kept in a savings account until that time.