

**Tohono O'odham Department of Health and Human Services**  
**Senior Services**  
**22<sup>nd</sup> Annual Elders Day**  
**Saturday, May 9, 2020**  
**Desert Diamond II on I-19 & Pima Mine Road**

Elders Day Planning Committee is looking for Tohono O'odham nation members or anyone that works within the Tohono O'odham Nation departments that are reliable and enthusiastic to assist the Elders during the 22<sup>nd</sup> Annual Elders Day. Spanish speakers are also greatly needed.

Name:	Phone/Message #
Address	City/State/Zip Code
Program/Organization	Email Address:

Elder Assistant (EA) forms can be dropped off at Senior Service Office in Sells.  
Emailed forms can be sent to: [Denise.espuma@tonation-nsn.gov](mailto:Denise.espuma@tonation-nsn.gov) or [Charlotte.Cross-Garcia@tonation-nsn.gov](mailto:Charlotte.Cross-Garcia@tonation-nsn.gov) or fax to 520-383-3206.

*Division of Senior Services*  
*22<sup>nd</sup> Annual Elders Day*

**Elder Assistant Tasks**

For all Elder Assistants:

This day is designated for Elders to be recognized and acknowledged. To assure that all Elders enjoy this day, we ask that all Elder Assistants (EA's) cooperate with the following:

1. Report to the Desert Diamond II on Pima Mine Road, on May 9<sup>th</sup> 2020 at 5:00 a.m. – Breakfast will be from 6:00 - 7:00 a.m. for all EA's.
2. Greet Elders and direct them to registration tables. Assist with corsages. Help with seating. Please move chairs to the wall for those needing handicap/wheel chair seating.
3. Help Elders with the breakfast buffet – assist by carrying or making plates for elders.
4. Help Elders who need assistance to the bathroom or vendors outside.
5. Please make sure the floors are kept clean to avoid falls. Maintain cleanliness by picking up and throwing away trash.
6. Be observant to all that is going on around you and report any concerns to Senior Services staff. If you choose to handle the situation, please be respectful and polite at all times.
7. Escorts/Caregivers are responsible to help all Elders in the same area as their client or family member.
8. EA's paired up for break times, and lunch break an agreement should be worked out between the two of them. There should be an assistant at all times to assist the elders.
9. On each table there will be a Tohono O'odham Nation flag in the centerpiece that the elders can wave if they need an assistant to help.
10. For any questions contact *Denise Espuma, Charlotte Cross- Garcia, or Imogene Johnson 520-383-6075* Senior Services Elders Assistance team for the gathering.

The plated lunch served in the Diamond Center is for Elders only. *Please allow the DDC staff to serve lunch; assistants will only serve drinks to elders. If you need a plate for an elder, please let the wait staff of DDC know and they will provide a plate.*

All others under the age of 55 will eat lunch with the staff EA's and performers. This lunch will be served in the registration room starting at 11am EA's must go to lunch in shifts. The first group will go from 11:30-12:30 and the second from 12:30-1:30. There will be tables set up where Elder Assistants can sit and eat. After lunch, please return to your stations.

**Your assistance and cooperation is truly appreciated. Thank you.**