



**TOHONO O'ODHAM NATION  
TRIBAL EMPLOYMENT RIGHTS OFFICE**  
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**Attention Tohono O'odham TERO Clients**

**Available Positions**

**2-Concrete Machine Polishers \$23.76/HR**

**2-Tile Setters \$25.28/HR**

See attachments for job qualifications and requirements

\*TON Prevailing Wage Scale Determination

\*Estimated 1 month position(s)

\*Hours and schedule will vary

**Company: Flooring Systems of Arizona**

**Project Title-Tohono O'odham Nation Judicial Center Renovation Building  
Project**

**Project Location-Sells Community/Sells District**

**CLOSING DATE: Monday June 22, 2026 at 9:00AM**

**INTERVIEW DATE: TBD**

(Interviews will be conducted virtually via Microsoft Teams)

# Concrete Polisher – Job Description

## ***Job Summary***

Responsible for grinding, polishing, and finishing concrete surfaces using specialized polishing equipment to achieve high-quality decorative or functional concrete finishes.

## ***Essential Duties and Responsibilities***

- Operate concrete grinding and polishing equipment
- Prepare concrete surfaces by cleaning, repairing, and leveling as needed
- Apply densifiers, sealers, and polishing compounds
- Progress through grinding stages using various diamond grits
- Ensure consistent finish quality and sheen level
- Maintain and clean polishing equipment and tools
- Follow all company safety procedures and OSHA guidelines
- Maintain clean and organized job sites

## ***Qualifications***

- Experience with concrete polishing or floor grinding preferred
- Knowledge of polishing equipment and diamond tooling
- Ability to safely operate grinders, vacuums, and polishing machines
- Attention to detail and quality workmanship

## ***Physical Requirements***

- Ability to lift up to 75 pounds
- Ability to stand, bend, and kneel for extended periods
- Ability to work in construction environments and dusty conditions

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# Tile Setter – Job Description

## ***Job Summary***

Responsible for installing ceramic, porcelain, stone, and specialty tiles on floors and walls while maintaining precise layout, alignment, and finishing standards.

## ***Essential Duties and Responsibilities***

- Measure and cut tile using manual or power tile cutters
- Prepare surfaces by cleaning and leveling and installing backer board when necessary
- Apply mortar or adhesives and place tiles according to layout patterns
- Ensure tiles are level, evenly spaced, and properly aligned
- Install grout and sealant after tile placement
- Repair or replace damaged tiles when necessary
- Maintain safe and clean work areas
- Coordinate with project managers and other trades

## ***Qualifications***

- Experience with tile installation preferred
- Knowledge of tile materials, mortars, and grouting techniques
- Ability to read layout patterns and drawings preferred
- Strong attention to detail

## ***Physical Requirements***

- Ability to lift up to 75 pounds
- Ability to kneel, bend, and stand for long periods
- Ability to work in construction environments

## FLOORING SYSTEMS OF ARIZONA APPLICATION FOR EMPLOYMENT

### PERSONAL INFORMATION:

NAME (LAST, FIRST, MIDDLE):		DATE:
PRESENT ADDRESS (STREET, CITY, STATE, ZIP):		
PERMANENT ADDRESS (STREET, CITY, STATE, ZIP):		
PHONE NUMBER: (    )	SOC. SEC #:	
STATE NAME AND RELATIONSHIP OF ANY RELATIVES IN OUR EMPLOY:	REFERRED BY:	

### EMPLOYMENT DESIRED:

POSITION:	
DATE YOU CAN START:	SALARY DESIRED:
ARE YOU EMPLOYED NOW?	MAY WE CONTACT YOUR EMPLOYER?
HAVE YOU EVER APPLIED TO THIS COMPANY BEFORE?	WHEN?
WHERE?	

### EDUCATION:

SCHOOL	NAME & LOCATION	GRADUATED		MAJOR	GPA
		YES	NO		
GRAMMAR SCHOOL					
HIGH SCHOOL					
COLLEGE/ UNIVERSITY					
OTHER (SPECIFY)					

### OTHER INFORMATION:

SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK:
SPECIAL TRAINING:
ACTIVITIES: (CIVIC, ATHLETIC, ETC)
EXCLUDE ORGANIZATIONS, THE NAME OR CHARACTER OF WHICH INDICATES THE RACE, CREED, SEX, MARITAL STATUS, AGE, COLOR OR NATIONAL ORIGIN OF ITS MEMBERS

# FLOORING SYSTEMS OF ARIZONA APPLICATION FOR EMPLOYMENT

**FORMER EMPLOYERS:** LIST THE LAST EMPLOYERS, STARTING WITH PRESENT OR MOST RECENT.

DATE MONTH & YEAR	NAME & ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM:		\$		
TO:		PER:		
FROM:		\$		
TO:		PER:		
FROM:		\$		
TO:		PER:		
FROM:		\$		
TO:		PER:		

**REFERENCES:** GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS	BUSINESS	YEARS AQUAINTED
1.			
2.			
3.			

**IN CASE OF EMERGENCY, NOTIFY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION. I UNDERSTAND THAT MISPRESENTATION OR OMISSION OF FACTS CALLED FOR IS CAUSE FOR DISMISSAL. FURTHER, I UNDERSTAND AND AGREE THAT MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, AT THE DISCRETION OF THE EMPLOYER, BE TERMINATED AT ANYTIME WITHOUT ANY PREVIOUS NOTICE.

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**APPLICANT - DO NOT WRITE BELOW THIS LINE**

<b>INTERVIEWED BY:</b>		<b>DATE:</b>
<b>REMARKS:</b>		
<b>NEATNESS:</b>		
<b>ABILITY:</b>		
<b>HIRED:</b>	<b>DEPT:</b>	<b>POSITION:</b>
<b>START DATE:</b>	<b>SALARY:</b>	