

Leadership with Loyalty, Integrity & Wisdom



Tohono O'odham Nation
Office of the
Chairman and Vice Chairwoman

Ned Norris Jr. Wavalene M. Saunders
Chairman Vice Chairwoman



Executive Branch
As of March 20, 2020

Operational Hours and Closure

Office of Chairman and Vice Chairwoman

Office operation: Regular hours with restriction to visitors. Phone calls at time will be redirected to staff.

Telephone: (520) 383-2028

Email: ExecutiveDocs@tonation-nsn.gov

Departments

Education:

All Education Department Programs are suspended. Education Department buildings closed to the general public.

All communication can be directed to Executive Director Jeffers Choyguha at:

Telephone: 520-349-2614

Email: Jeffers.choyguha@tonation-nsn.gov

Gaming Office:

The Gaming Office is closed to the general public.

All communication can be directed to the following:

Executive Director, Jerry Derrick (all locations)

Telephone: (520) 993-0234

Email: jerry.derrick@tonation-nsn.gov

Director, Raynoldo Saraficio (DDT/DDS/DDW)

Telephone: (520) 349-1530

Email: raynoldo.saraficio@tonation-nsn.gov

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Director, Brent Garcia (West Valley)

Telephone: (520) 993-1878

Email: brent.garcia@tonation-nsn.gov

Chief Gaming Inspector, Francisco Murrietta (DDT/DDS/DDW)

Telephone: (520) 850-5424

Email: francisco.murrietta@tonation-nsn.gov

Health and Human Services:

The Health and Human Services Department will be partially closed, with modification of services being made to those programs that remain open:

Program	Status	Telephone Number:
Management of Health	Open	(520) 383-6000
Adult Protection Services	Open	(520) 383-6099
Behavioral Health	Open	(520) 383-6165
Children's Home	Open	
Child Welfare	Open	(520) 383-6100
Community Health Services	Open	(520) 383-6200
Family Assistance	Open	(520) 383-6250
Health Transportation	Open	(520) 383-6050
HOPP	Closed	
Special Services	Closed	
Maternal Child Health	Closed	
Fetal Alcohol syndrome	Closed	
Native connections	Closed	
Special Needs	Closed	
MSPI	Closed	
TOR (Opioid)	Closed	
Family Preservation	Closed	
Tuberculosis	Closed	

Questions concerning closed programs and TODHHS in general can be directed to:

Telephone: (520) 383-6000

Human Resources

All Human Resources offices are closed to the general public.

HR will continue to accept applications online and by email. Special accommodations will be made to continue interviews for potential new hires.

All communication can be directed to the following:

Telephone: (520) 383-6540 or (520) 993-6230

Email:

Interim Executive Director – Nadine.manuel@tonation-nsn.gov

Director – Angelina.lewis@tonation-nsn.gov

Benefits Manager: Madeline.francisco@tonation-nsn.gov

Employment Manager: Darla.carmello@tonation-nsn.gov

Class & Comp Manager: Aimee.farmer@tonation-nsn.gov

Health Center HR Manager: Joseph.manuel@tonation-nsn.gov

Membership

All Enrollment programs are suspended. The Enrollment Office is closed to the general public.

All communication can be directed to the following:

Telephone:

Office - (520) 383-8700

Executive Director Arlene Wood – (520) 349-1857

Admin Assistant Bernice Tashquinth – (520) 349-3042

Email:

TONenrollment@tonation-nsn.gov

TONelections@tonation-nsn.gov

Natural Resources

Essential operations will continue as usual. Modifications will be made based on demand.

- Natural Resources Administration – Partially closed; not open to the public.
- Agricultural Extension – Closed
- Cultural Center and Museum – Closed
- Livestock Facilities – Closed
- Livestock Inspector – Partially Closed; Inspector on duty for Livestock Inspections; Marana Auction still having sales March 18 & 25,2020
- Mineral Resources – Closed
- Range Conservation and Management – Closed
- Soil and Water Conservation – Closed
- Solid Waste Management Office Support – Open; will be modified to meet demand
- Tribal Heard – Closed
- Well Maintenance Office Support – Open; will continue delivery of services - Septic pump outs, Residential and Commercial, water delivery, funeral assistance.

- Wildlife and Vegetation Management – Closed
- Rodeo and Fair Office – Closed
- Animal Control – Closed; not open to the public; on EMERGENCY call status, call 911.

Natural Resource department communication can be directed to (520) 383-1511

Office of Attorney General

The Attorney General’s Office will be closed to the general public.

All communication can be directed to the Acting Attorney General, Joshua Rees, at:

Telephone: (520) 383-3410

Email: Joshua.Rees@tonation-nsn.gov

Prosecutor’s Office

Prosecutor’s office will remain operational during regular business hours. The office will remain closed to the general public.

Telephone: (520) 383-6457

Planning and Economic Development

The Planning Office is closed to the general public.

Real Property Management – Limited Service; Email Ben Montoya – Ben.Montoya@tonation-nsn.gov

Planning Administration – Closed

Credit and Finance – Closed

Real Estate Management – Closed

All communication can be directed to:

Telephone: (520) 383-5546

Email: Damascus Francisco – Damascus.Francisco@tonation-nsn.gov

Public Safety

Department of Public Safety is an essential department and will continue to operate as usual, Police, Corrections, Fire, Office of Emergency Management and Fire Management.

- EPO, will be closed.
 - All communication will be directed to EPO Manager, Cornelius.antone@tonation-nsn.gov or Compliance Inspector, paul.andrew@tonation-nsn.gov

- TERO will be closed

Police mainline: (520) 383-3275/3276

Emergency telephone line: 911

Treasury

Starting the week of March 23, 2020.

- The cashier office will be open from 1pm to 5pm on Tuesdays, Wednesdays and Thursdays to run checks and accept any payments.
- Next pay-period, payroll checks will be placed into the respective department boxes at the Property & Supply Office for departments to pick up and distribute.
- All accounts payable checks run on Tuesday, Wednesday and Thursday will be sent to the Property & Supply Office to be mailed or placed in department boxes.
- Transaction Privilege Tax license applications will be processed one day each week, in coordination with other offices' needs.
- Minors Per Capita will be available during hours from 8am to 12pm on Tuesdays and Fridays

Employees are encouraged to enroll in direct deposit to ensure more efficient payroll distribution.

Telephone: (520) 383-1800 ext. 2455.

Water Resources

Water Resources Office will be closed to the general public. Water Resources will continue to work with Nation's contractors, departments and programs via telephone and email.

Contact information

Selso Villegas, Director:

E-mail: selso.villegas@tonation-nsn.gov

Work Phone: (520) 471-3464

Justin Manuel, Assistant Director

E-mail: justin.manuel@tonation-nsn.gov

Work Phone: (520) 310-5149

Programs

Accounting

Accounting office will remain open to continue essential operations. There will be some restriction to the general public. Property and Supply will continue to receive mail and goods and continue to distribute, incoming US Mail for Nation's Branches, Departments and Districts. Delivery of goods will also continue.

Telephone: (520) 383-6600

Fax: (520) 383-3990

Advocate Program

The Advocates office will be closed to the general public. With the modifications made to the TON Court operations, the Advocates office will offer limited services. Advocates office will continue to conduct intakes by telephone only.

Existing representation of clients will remain unaffected, however, communication may be modified, and will be done via telephone whenever possible.

There will be NO notary service

The numbers to call for further information are:

Main Line (520) 383-3905 or (520) 471-0136

Questions can also be emailed to the following individuals:

Cheryl.Lopez@tonation-nsn.gov Program Manager

Corine.Ahil-Antone@tonation-nsn.gov Office Manager

David.Oliver@tonation-nsn.gov Attorney

Department of Information & Technology

DoIT will remain in operation. Will not allow any public access to the DoIT sites and area.

Telephone: (520) 383-0270 or (520) 383-4357

Email: helpdesk@tonation-nsn.gov

Facility Management

Facility Management will continue to operate with workforce being focused on COVID-19 relief efforts.

Monday – Friday

7:00 am – 4:00 pm Morning Custodian Crew.

8:00 am – 5:00 pm, Office staff, Maintenance Tech, HVAC, Grounds, and day Custodian Staff.

Phone calls will be answered 7:00 am – 5:00 pm,

After office hours' calls will be forwarded to person on call, after 5 pm, evening and weekend

Subject to change

Office: 520-383-4330 | Cell: 520-850-6170

Email: Marvin.Lewis@tonation-nsn.gov

Grants and Contracts

Operation will continue with limited staff to continue to ensure compliance with the terms and conditions of the various grants that the Nation has been awarded.

Telephone: (520) 383-4300

Email: Norma.Antonio@tonation-nsn.gov

Hewel No ik

Operations will continue without interruption. Hewel No ik radio stations will be closed to the general public. Modifications will be made as needed to ensure the health and safety of the staff.

Telephone:

(520) 361-5011 (general question)

(520) 547-8180 (KWAK LP radio station)

Motor Pool

Will continue to operate, work hours will be from 8:00am to 5:00pm, Monday thru Friday.

Telephone: (520) 383-4340 or (520) 349-1409

Email: virgil.osife@tonation-nsn.gov

Veterans

Veterans Office is closed to the general public.

All Communication can be directed to the Veterans Program Coordinator, Jessica Mesa-Saldana at (520) 993-3135

UPDATE OR MODIFICATIONS TO OFFICE HOURS WILL BE PROVIDED