



Tohono O'odham Education Department Education Assistance Program

P.O. Box 837
Sells, Arizona 85634
Telephone: (520) 383-6571
Fax: (520) 383-2668

MASCAMA: Mo 'ab'e-namks g si O'odham himdag g Milga:n himdag we:m
EDUCATION: A bridge between tradition and the modern world

For New Applicants List of Documents Needed to Complete Your File

1. Application: Your application and documents have a DEADLINE!
2. Agreement: Signed by the Recipient (you) and the Tohono O'odham Nation Education Assistance Program (The Nation).
3. Tribal Enrollment Status Form: Submit the Enrollment verification document at the Tohono O'odham Nation Tribal Enrollment Office. They can be reached at (520) 383-8700.
4. Official Transcripts; Please select category that applies:
_____ High School Graduates/GED: must submit official transcripts from high school with posted graduation date or GED scores
_____ College/Some College: must submit official transcripts for any college or university last attended.
Official Transcripts can be obtained from your School's Registrar's office. Transcripts can be mailed directly to the program or hand delivered, in an unbroken, sealed envelope.
5. Diploma: Copy of your High School or GED diploma.
6. Acceptance Letter: Letter of acceptance from the institution you will be attending.
7. Class Schedule: The Class Schedule from the institution you are attending. This determines if you are a full-time or part-time student.
8. Program of Study: A program of study states all the required classes you need to complete your program/degree. You will need to see a school advisor to obtain this document.
9. Student Aid Report (SAR): Complete and mail out a Free Application for Federal Student Aid (FAFSA). Please apply at <https://fafsa.ed.gov/> online. The results will be mailed back to you, and it is called a SAR.
10. Financial Needs Analysis (FNA): This document is a form in your packet that you need to complete (top portion). Your financial aid officer will fill out the bottom portion of your form. This form will not be completed until you have applied for Pell (FAFSA). Check with your school financial aid officer to make sure you have a complete file. You have two (2) files you must complete, one with us (Education Assistance Program) and one with your school.
11. W-9 Form: All recipients must complete and sign a W-9 Form. This form is required by the Tohono O'odham Nation in order to process payment to anyone receiving fund from any of its entities.

Please call or email (askeap@tonation-nsn.gov) us at any time. We can assist you to obtain any of the required documents. Always make copies of any document you submit to your school and EAP, for your personal file. Create a log and write down every contact with your school and EAP. Note in the individual's name, when you submit documents to your school and EAP.

The Tohono O'odham Nation Education Assistance Program and Higher Education Services are supplemental programs for student financial assistance. Student awards and funding is dependent on the availability of funds.