



**TOHONO O'ODHAM NATION**  
**80<sup>th</sup> ANNUAL WAPKIAL HA-TAS RODEO & FAIR**  
**February 1, 2, 3, & 4, 2018**

**FOOD VENDOR APPLICATION**

Location choice (Rodeo or Pow-Wow Grounds)

1<sup>st</sup> Choice \_\_\_\_\_ 2<sup>nd</sup> Choice \_\_\_\_\_

*Indicating a preference does not guarantee assignment of preference*

**Name or Organization :** \_\_\_\_\_

Address \_\_\_\_\_

Person in charge: \_\_\_\_\_ Phone Number (Day and Evening) \_\_\_\_\_

Type of food to be sold and price list. (Please attach additional paper if necessary.)

Type of food to be sold and price list. (Please attach additional paper if necessary.)

Names of all food handlers and persons assisting with the food booth:

**ALL FOOD VENDOR PARTICIPANTS MUST HAVE A VALID FOOD HANDLERS CARD**

- |          |           |
|----------|-----------|
| 1. _____ | 9. _____  |
| 2. _____ | 10. _____ |
| 3. _____ | 11. _____ |
| 4. _____ | 12. _____ |
| 5. _____ | 13. _____ |
| 6. _____ | 14. _____ |
| 7. _____ | 15. _____ |
| 8. _____ | 16. _____ |

DUE TO LIMITED SPACE ONLY 5 INDIVIDUALS WILL BE ALLOWED TO WORK INSIDE BOOTH AT ONE TIME, SO PLEASE SCHEDULE ACCORDINGLY.

I fully understand that I am responsible for all the individuals listed above and their activities while participating with my food booth and that I will provide all participants in my food booth with the requirements provided herein. I also understand that I am responsible for the set up and removal of my food booth by the given dates and times and that I must keep my food booth and surrounding area reasonably clean and free of trash. I am further responsible for the proper disposal of oil/grease in the designated bins. I will park in the areas designated for food vendors. Should I or any of the participants listed above fail to abide by these regulations my food booth may be subject to immediate closer without refund of my booth fee. I understand the assignment of booths is determined by lottery. There will be no refunds, and payment must be in the form of a money order if mailing and cash or money order if paying at Treasury. I will not hold the Tohono O'odham Nation and its affiliates, sponsors and volunteers of the Rodeo and Fair liable for any loss, injury, damages accident or theft resulting from my participation in this event.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**The 80<sup>th</sup> Annual Tohono O'odham Nation Rodeo & Fair has an opportunity for you to be a part of this great event.**

If your organization, club or family is interested in being a food vendor, please fill out and submit the attached application to:

**Tohono O'odham Nation  
Rodeo & Fair Office  
P.O. Box 837 Sells, AZ 85634 or the  
Office located at the Eugene P. Tashquinth Sr. Livestock Complex**

There are 23 food booth spaces equipped with water and electricity. There are also 5 spaces available at the Pow Wow grounds for a fee of \$50.00, which do not have water and electricity. The Pow Wow is scheduled for Saturday and Sunday.

The food booth vendors and space assignment will be selected by lottery. Applications will be available on Monday, October 23, 2017 and must be received by Friday, December 18, 2017 by 4:00 PM. Applications may be mailed to the address listed above or submitted to the Rodeo & Fair Office located at the Eugene P. Tashquinth Livestock Complex, Sells, AZ.

Following lottery selection vendors will be contacted by phone or email and total fees of \$225.00 must be paid by Friday, January 12, 2018. Vendor spaces are 10ft wide and 20ft in length. In addition to the stated fee all vendors are required to obtain a Transaction Privilege Tax License Issued by the Office of the Treasury; pursuant to Tohono O'odham Code, Title 22, Chapter 2, Section 4. B. The fee for the Transaction Privilege License is five dollars (\$5.00).

**A list of items to be sold and item prices shall be included with the food vendor application. Incomplete application will not be accepted. Also a copy of ALL food handlers' cards for everyone listed on the application will need to be submitted before allowed in the assigned booth.**

There will be no vendors along the roadside of Highway 86.

After you receive a space assignment and have paid your fee in full you will be permitted to set items up in your booth beginning Friday, January 26, 2018 at 9:00 AM. All booths must be set up prior to 5:00 PM, Wednesday, January 31, 2018. Booths may be dismantled Monday following the close of events. Materials or booth structures left longer than 1 week following the close of the event, may become property of the Tohono O'odham Nation Rodeo & Fair.

**A MANDATORY MEETING WILL BE HELD FOR ALL Vendors on Friday, January 26, 2018 AT 8:30 AM at the Food Court Ramada.**



# Tohono O'odham Nation Fire Department Vendor Information Checklist

It is the commitment of the Tohono O'odham Nation Fire Department to help provide a safe environment for both vendor operators and the general public. In order to achieve this, the following checklist recommendations have been established to assist with fire safety when cooking devices are used at outdoor special events.

## Booth Construction and Location:

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Booths shall be constructed in a manner to provide necessary structural integrity.         |
| <input type="checkbox"/> | Fabrics or membranes covering cooking booth shall be composed of flame-resistant material. |
| <input type="checkbox"/> | Cooking booth shall have an exit width of 3 feet and height of 6 foot 8 inches.            |
| <input type="checkbox"/> | Exits shall remain clear and free from obstructions at all times?                          |

## Cooking Equipment:

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Open flame cooking devices shall not be used inside or within 20 feet of booths, tents, canopies or membrane structures.                                   |
| <input type="checkbox"/> | No open flame cooking device shall be used inside cooking booth or under a combustible overhang.   |
| <input type="checkbox"/> | Deep fat frying is any cooking operation where the product floats or is submerged in hot oil during the cooking process. Not for use inside cooking booth. |
| <input type="checkbox"/> | Keep surrounding areas clean.  |

## LPG (Liquefied Petroleum Gases):

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | The maximum size of LPG tanks to be used within a cooking booth is 20 pounds                                   |
| <input type="checkbox"/> | LPG tanks shall have a shut off valve and tank shall remain closed when not in use.                            |
| <input type="checkbox"/> | LPG tanks shall be protected from damage and secured in the upright position and stored outside cooking booth. |

## Fire Extinguishers:

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Cooking operations that do not use vegetable or animal fats and oils - 2A:10BC rated fire extinguisher is recommended.   |
| <input type="checkbox"/> | Cooking operations that involve the use of vegetable or animal fats and oils - Class K rated fire extinguisher is recommended. Extinguishers should be unobstructed and shall not be obscured from view. |
| <input type="checkbox"/> | Do you know how to use and extinguisher?   |

## Electrical Set-ups:

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | All electrical cords and plugs shall be in good condition and protected from foot traffic.                              |
| <input type="checkbox"/> | Never over load electrical outlet, extension cord or power strip. Extension cords shall be of the 3-wire grounded type. |

This information checklist provides recommendations for exterior cooking booths. Additional fire and life safety recommendations may be necessary depending on the particular situation. Fire department official will inspect venues either before or during the event. If you have any questions or require further assistance please call (520) 383-8276. Recommend vendor follow-up with Solid-Waste for waste material storage.