

**PLEASE POST**

# TOHONO O'ODHAM NATION

HUMAN RESOURCES OFFICE  
P.O. Box 837 ~ Sells, Arizona 85634  
Phone: (520) 383-6540 ~ Fax: (520) 383-4676  
Website: [www.tonation-nsn.gov](http://www.tonation-nsn.gov)



## Job Summary - September 14, 2015

<u>HR 210</u>	<u>Department/Program/Division</u>	<u>Job Title</u>	<u>Note</u>	<u>Opening Date</u>	<u>FY 2015 Salary</u>
<b>Executive</b>					
4254	Gaming - Site: Tucson	Financial Analyst		8/3/2015	\$ 79,332.00
4347	Gaming - Site: Tucson	Gaming Inspector (8 positions)	<b>CR</b>	9/8/2015	\$ 19.58
4357	Gaming - Site: Tucson	Gaming Inspector Supervisor (2 positions)	<b>CR</b>	9/8/2015	\$ 66,739.00
4355	Gaming - Site: Tucson	Gaming Inspection Project Assistant	<b>CR</b>	9/8/2015	\$ 21.61
4356	Gaming - Site: Tucson	Regulatory Investigator	<b>CR</b>	9/8/2015	\$ 26.33
<b>Department of Health and Human Services</b>					
4225	Cancer Program	Health Education Specialist	<b>CL</b>	6/15/2015	\$ 40,729.00
4342	Community Health	Community Health Representative		8/31/2015	\$ 14.20
4256	Behavioral Health	Treatment Coordinator		6/1/2015	\$ 49,624.00
4329	Division of Senior Services	Resouce/Activities Coordinator	<b>NEW</b>	9/14/2015	\$ 16.88
<b>Department of Education</b>					
4345	Early Childhood - Site: San Xavier	Child Care Specialist		8/31/2015	\$ 9.56
4141	Early Childhood - Site: Vaya Chin	Cook (Part-time)		6/29/2015	\$ 11.66
4203	Recreation - Pisinemo	Principle Lifeguard (Occasional)	<b>CL</b>	5/18/2015	\$ 12.87
4207	Recreation - Pisinemo	Water Safety Specialist (Occasional)	<b>CL</b>	5/18/2015	\$ 11.66
4208	Recreation - Hickiwan	Water Safety Specialist (Occasional)	<b>CL</b>	5/18/2015	\$ 11.66
4209	Recreation - Al-Jek	Water Safety Specialist (Occasional)	<b>CL</b>	5/18/2015	\$ 11.66
4142	Early Childhood/Head Start Site: Sells	Teacher		2/9/2015	\$ 19.10
4298	Early Childhood/Head Start Site: Vaya Chin	Center Coordinator		7/13/2015	\$ 21.09
4250	Recreation - Sells	Maintenance Technician	<b>Re-Advertised</b>	9/14/2015	\$ 12.25
<b>Department of Natural Resources</b>					
4093	Administration	Natural Resources Technician		7/27/2015	\$ 21.09
4344	Range Conservation	Heavy Equipment Mechanic		8/31/2015	\$ 20.08
4334	Rodeo & Fair	Rodeo and Fair Coordinator		8/10/2015	\$ 21.09
<b>Department of Planning and Economic Development</b>					
4296	Administration	Planner		7/13/2015	\$ 21.61
4367	Credit & Finance	Economic Development Manager		9/8/2015	\$ 79,332.00
<b>Department of Water Resources</b>					
4285	Water Resources	Field Supervisor		6/22/2015	\$ 54,776.00
4337	Water Resources	Hydrology Technician	<b>CL</b>	8/17/2015	\$ 22.71

**OPEN CONTINUOUS RECRUITMENT**

<u>DEPARTMENT</u>	<u>POSITION (S)</u>	<u>CLOSING DATE</u>
Police Department	Police Officer (Recruit & Lateral)	Open Continuous
Police Department	Ranger	Open Continuous
Police Department	Public Safety Dispatcher (CL) (CR)	Open Continuous
Police Department	Corrections Officer (CL) (CR)	Open Continuous
Fire Department	Firefighter (CL)	Open Continuous

**OTHER EMPLOYER'S RECRUITMENT**

**Intermountain Centers for Human Development**

Positions - Site: Sells

Counselor II/Therapist

Recovery Coach

Please contact Angelica Gonzales, HR/Training Specialist at [agonzales@ichd.net](mailto:agonzales@ichd.net) or [Recruiting.com](http://Recruiting.com) CRM.



**TOHONO O'ODHAM NATION, EXECUTIVE BRANCH**  
**HUMAN RESOURCES OFFICE**

P.O. Box 837; SELLS, ARIZONA 85634 · PHONE: (520) 383-6540 · FAX: (520) 383-4676

**JOB ANNOUNCEMENT**

**JOB TITLE: Resource/Activities Coordinator**

**SALARY: \$16.88 PER HOUR, PLUS BENEFITS**

**OPENING DATE: September 14, 2015**

**CLOSING DATE: Open Until Filled**

*NOTE: To ensure consideration, apply within the first 10 working days of the opening date. If sufficient qualified applicants apply, the announcement could be closed at that time.*

**STATUS: Probationary/Permanent, Full-Time**

**HRS/WK: Non-Exempt**

**DEPARTMENT: Health & Human Services/Senior Services**

**JOB LOCATION: Sells, AZ**

**POSITION SUMMARY:** Under general supervision, plans, organizes, provide and deliver geriatric activities for participants of the senior services program.

**MINIMUM QUALIFICATIONS:**

- High School Diploma or General Education Diploma and four years' work experience with elders and activity coordination; or an equivalent combination of training, education, and work experience which demonstrates the ability to perform the duties of this position.

—AND—

- Must obtain certifications in Cardio Pulmonary Resuscitation (CPR), Automated External Defibrillator (AED) and First Aid within the first six months of hire.
- Must possess a current Food Handler's certification.
- Upon recommendation for hire a criminal background and finger print check is required to determine suitability for hire
- Must possess and maintain a valid Arizona Driver's License (No DUI's or major traffic offenses within the past three years) and meet the Tohono O'odham Nation Tribal employer's insurance requirements to receive a driver's permit to operate program vehicles.
- Must submit a 39-month driving record with the employment application.
- Based on the department's needs, incumbents may be required to demonstrate fluency in both the Tohono O'odham Language and English as a condition of employment.

Preference in filling vacancies will be given to (1) enrolled members of the Tohono O'odham Nation, (2) enrolled members of other nation's or tribes (3) other candidates. The Tohono O'odham Nation is committed to providing Equal Employment Opportunities.



**TOHONO O'ODHAM NATION, EXECUTIVE BRANCH**  
**HUMAN RESOURCES OFFICE**

**4250**

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**JOB ANNOUNCEMENT**

**JOB TITLE: MAINTENANCE TECHNICIAN**  
**SALARY: \$12.25 PER HOUR, PLUS BENEFITS**

**Re-Advertised**

**OPENING DATE: September 14, 2015**

**CLOSING DATE: Open Until Filled**

*NOTE: To ensure consideration, apply within the first 10 working days of the opening date. If sufficient qualified applicants apply, the announcement could be closed at that time.*

**STATUS:** Probationary/Permanent, Full-Time

**HRS/WK:** Non-Exempt

**DEPARTMENT:** Education/Recreation

**JOB LOCATION:** Sells, AZ

**POSITION SUMMARY:** Under general supervision, provides maintenance and upkeep of grounds, repairs of buildings and equipment of the Tohono O'odham Nation.

**SCOPE OF WORK:** To provide a safe environment to service our community and youth.

**MINIMUM QUALIFICATIONS:**

- High School Diploma or General Education Diploma and six months work experience in facilities or maintenance, or an equivalent combination of training, education, and work experience which demonstrates the ability to perform the duties of this position.

—AND—

- Must possess and maintain a valid Arizona Driver's License (No DUI's or major traffic offenses within the past three years) and meet the Tohono O'odham Nation Tribal employer's insurance requirements to receive a driver's permit to operate program vehicles.
- Upon recommendation for hire a criminal background and finger print check is required to determine suitability for hire.
- Based on the department's needs, incumbents may be required to demonstrate fluency in both the Tohono O'odham Language and English as a condition of employment.

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