

**TOHONO O'ODHAM NATION
Rodeo & Fair
P.O. Box 837
Sells, AZ 85634
(520)383-2588
Fax (520)383-8802**

The 73rd Annual Tohono O'odham Nation Rodeo & Fair is fast approaching and we have an opportunity for you to be a part of this great event.

If your organization, club or family is planning to sell food, you will have to act fast, fill out and submit the attached application to:

**Tohono O'odham Nation
Rodeo & Fair Office
P.O. Box 837 Sells, AZ 85634.**

There are 20 food booth spaces equipped with water and electricity. There are also a few available at the Pow Wow grounds for a fee of \$75, which do not have water and electricity.

The food booth vendors and space assignment will be selected by lottery. Applications must be received by January 3, 2011 at 4:00 p.m. Applications may be mailed to the address listed above or submitted to the Rodeo & Fair Office located at the Eugene P. Tashquith Livestock Complex, Sells, AZ.

Following lottery selection vendors will be contacted by phone, email or mail and total fees of \$150.00 must be paid by January 21, 2011 at 5pm. The spaces are strictly for the Vendors that are non-self contained.

A list of items to be sold and item prices shall be included with the food vendor application. Application not be accompanied by this list will not be accepted.

There will be no vendors along the roadside of Highway 86, near the Sells Shopping Center Area or parade route.

After you receive a space assignment and have paid your fee in full you will be permitted to set up your booth beginning January 31, 2011 at 8:00 a.m. All booths must be set up prior to 12:00 p.m. February 3, 2011 for opening day inspection. Vendors may not set up their booth structure before or after the stated times above. Booths may be dismantled Monday following the close of events. Materials or booths left standing longer than 1 week following the close of the event, may become property of the Tohono O'odham Nation Rodeo & Fair.

If you have any questions please do not hesitate to contact the Rodeo & Fair Office at (520) 383-2588.

TOHONO O'ODHAM NATION
RODEO & FAIR - February 3-6, 2011
FOOD VENDOR APPLICATION
 TYPE OR PRINT ALL INFORMATION

Location choice (Rodeo or Pow-Wow Grounds)	
1st Choice	2nd Choice
<i>Indicating a preference does not guarantee assignment of preference</i>	
Name or Organization	
Address	
Phone Number (Day and Evening)	
Person in charge:	
Type of food to be sold and price list. (Please attach additional paper if necessary.)	

Names of all food handlers and persons assisting with the food booth:

ALL FOOD VENDOR PARTICIPANTS MUST HAVE A VALID FOOD HANDLERS CARD

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8.	16.

DUE TO LIMITED SPACE ONLY FIVE INDIVIDUALS WILL BE ALLOWED TO WORK AT ONE TIME, SO PLEASE SCHEDULE ACCORDINGLY.

I fully understand that I am responsible for all the individuals listed above and their activities while participating with my food booth and that I will provide all participants in my food booth with the requirements provided herein.. I also understand that I am responsible for the set up and removal of my food booth by the given dates and times and that I must keep my food booth and surrounding area reasonably clean and free of trash. I am further responsible for the proper disposal of oil/grease in the designated bins. I will park in the areas designated for food vendors. Should I or any of the participants listed above fail to abide by these regulations my food booth may be subject to immediate closer without refund of my booth fee. I understand the assignment of booths is determined by lottery. There will be no refunds, and payment must be in the form of a money order if mailing and cash or money order if paying at Treasury. I will not hold the Tohono O'odham Nation and its affiliates, sponsors and volunteers of the Rodeo and Fair liable for any loss, injury, damages accident or theft resulting from my participation in this event.

Signed: _____ **Date:** _____

Tohono O'odham Nation Fire Department



Vendor Information Checklist

It is the commitment of the Tohono O'odham Nation Fire Department to help provide a safe environment for both vendor operators and the general public. In order to achieve this, the following guidelines have been established to assist with fire safety when cooking devices are used at outdoor special events.

Booth Construction and Location:

Booths shall be constructed in a manner to provide necessary structural integrity.
Fabrics or membranes covering cooking booth shall be composed of flame-resistant material. Check label
Cooking booth shall have a minimum exit width of 3 feet and height of 6 foot 8 inches.
Exits shall remain clear and free from obstructions at all times.

Cooking Equipment:

Open flame cooking devices shall not be used inside or within 8 feet of booths, tents, canopies or membrane structures. An open flame cooking device is any cooking or warming device utilizing a flame where the flame is not shielded and/or is readily visible.
Cooking devices shall not be located near the cooking booth exit.
Any cooking operation where the product floats or is submerged in hot oil during the cooking process shall not take place inside any cooking booth.
Keep surrounding areas clean.

LPG (Liquefied Petroleum Gases):

The maximum size of LPG tanks to be used within a cooking booth is 20 pounds
LPG tanks shall have a shut off valve and tank shall remain closed when not in use.
LPG tanks shall be protected from damage and secured in the upright position and stored outside cooking booth.

Fire Extinguishers:

A minimum 2A:10BC rated fire extinguisher is required in every booth and shall remain readily accessible.
For cooking operations that involve the use of vegetable or animal fats and oils, a Class K rated fire extinguisher will be provided by, and remain the property of the TON Rodeo and Fair. Class K extinguishers will be placed in locations accessible to all vendors. All extinguishers shall remain unobstructed and remain in plain view. Class K Extinguishers are designated only for use on fires involving the types of material listed in this section.
Extinguisher training has been provided.

Electrical Set-ups:

All electrical cords and plugs shall be in good condition and protected from foot traffic.
Never over load electrical outlet, extension cord or power strip. Extension cords shall be of the 3-wire grounded type.

This information checklist provides recommendations for exterior cooking booths. Additional fire and life safety recommendations may be necessary depending on the particular situation. Fire department official will inspect venues either before or during the event. If you have any questions or require further assistance please call (520) 383-8276. Recommend vendor follow-up with Solid-Waste for waste material storage.

Revised: December 10, 2008